



Fairway Hills Community Association
Guest Parking Web App 2.0

User Guide

July 2025

Please reference the Fairway Hills Unit Association Parking and Towing Enforcement Resolution Adopted November 30, 2021, and revised in April 2022 for additional information related to community parking rules and regulations.

1. In your web browser, enter the following URL to launch the web page: fwhparking.com
2. The main form will display showing all the relevant fields required to complete the process. The new web app has been developed to simplify the entry process and provide residents with additional information. Please see screenshot below:



FWH Parking App Form

Unit Number (1001-1128):

Please Select First Night:

Please Select Last Night:

Resident Name:

Resident Email:

Resident Phone Number:

Name of Guest:

Year, Make, Model and Color of Guest Vehicle:

Guest Vehicle License Plate Number:

Additional Comments:

Please print out your Fairway Hills pass and place visibly on the dash of the guest vehicle.

Failure to display the pass on the vehicle dash will result in tagging/towing of the vehicle (at owner's expense).

Thank you.

Save

Cancel

3. Begin by entering your Unit Number in the form. Once entered, the system will automatically display the number of Year-to-Date (YTD) passes issued for your unit this calendar year. Then, complete the remaining fields to proceed. Please note that the parking policy specifies an annual limit of 50 passes allowed per unit per calendar year. The new app will automatically keep track of your pass usage throughout the year. The counter resets on January 1st.

FWH Parking App Form

Unit Number (1001-1128):

YTD Total Usage: 0

Please Select First Night:

Please Select Last Night:

Nights reserved for this pass: 2

New YTD Total Usage: 2

Resident Name:

Resident Email:

Resident Phone Number:

Name of Guest:

Year, Make, Model and Color of Guest Vehicle:

Guest Vehicle License Plate Number:

Additional Comments:

Please print out your Fairway Hills pass and place visibly on the dash of the guest vehicle.
Failure to display the pass on the vehicle dash will result in tagging/towing of the vehicle (at owner's expense).
Thank you.

4. Please enter a valid email address in the 'Resident Email' field, as a PDF copy of your pass will be sent to you for easy printing
5. After filling out all the required fields, click the SAVE button to submit your information .

6. Next, you will see a copy of your new pass.



FWH Parking App Form

Fairway Hills Community Association - Guest Parking Pass

RESERVED

Resident Name: Test Resident
Unit No: 1001

FWH Pass ID:	FHCA-250720-862
Date Created:	July 20, 2025
YTD Passes Used:	2


Fairway Hills Guest Parking
Jul 20, 2025 - Jul 21, 2025

Guest Name: Test Guest

Guest Vehicle: 2022 Ford Ranger Blue

Vehicle License Plate: 123ABC

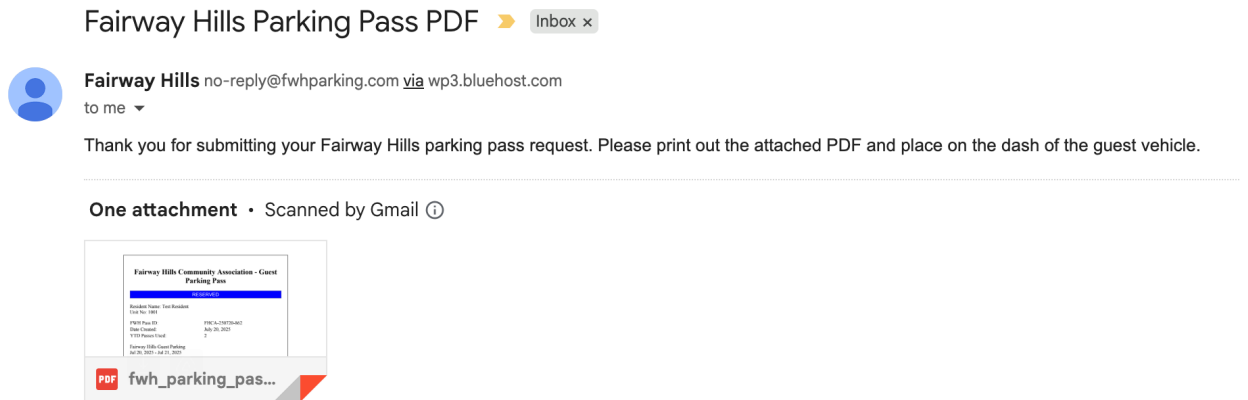
Comments: You can enter any comment here



The parking pass has also been emailed to you.
Please print out your pass and place visibly on the dash of the guest vehicle.
Failure to display this PASS on dash can result in tagging/towing of the vehicle (at owner's expense).

7. You may print this page directly or print the PDF copy that will be emailed to you. If you don't see the email in your inbox, please check your spam or junk folder. .

8. This is what the email notification will look like



9. After printing your pass, please display it on the dashboard of the guest vehicle. .

10. You have successfully completed the process. Finally, please place the printed pass on the dashboard of the guest vehicle, ensuring it is clearly visible.

Please note that failure to display the pass on vehicle dash could result in tagging/towing of the vehicle (at owner's expense).